

OFFICE OF THE DIRECTOR



**FEDERAL INVESTIGATION AGENCY**



FIA COMPLEX, QAISER WASEEM PLAZA G-13/3,

I S L A M A B A D

No.DIZ/FIA/Store/Tender/2024-25/03

Date: 05/08/2024

To,

**The Deputy Director (M&IMP),  
Public Procurement Regulatory Authority (PPRA),  
Islamabad.**

Subject: **TENDER NOTICE.**

A tender notice regarding supply of Office/Computer Stationery items, Misc Items and Fax/Laser printer toners for FIA Islamabad Zone is urgently required to be published at PPRA website.

2. List of items/tender documents can be obtained by the bidders from FIA Islamabad Zone, FIA Complex, ETBP building, 2<sup>nd</sup> floor Civic Centre, Melody G-6 Opposite to GPO, Islamabad

3. It is therefore requested that same may be published on PPRA website, please.

  
(Muhammad Ashfaq)PSP  
Addl. Director/ Admn

FIA Islamabad Zone Islamabad

Copy to:-

1. Incharge FIA NR3c Islamabad for upload the same on the website of FIA on date mentioned on tender notice.



**OFFICE OF THE DIRECTOR  
FIA ISLAMABAD ZONE  
ISLAMABAD**

**TENDER NOTICE**

Federal Investigation Agency (FIA) invites sealed bids from well reputed contractors/suppliers/dealers/firms/companies **GST/NTN registered** which are on Active Taxpayers list of the Federal Board of Revenue on the basis of **single stage (one envelope) procedure under the PPRA Rules 2014 for supply of Office/Computer Stationary Items, Misc items and Fax/Laser printer toners** to FIA Islamabad Zone, Islamabad.

02. Bidding documents, containing detailed terms and conditions are available at Store Branch FIA Islamabad Zone, Islamabad, which can be obtained Rs.500/- (Non-Refundable).

03. The bids, prepared in accordance with the instructions in the bidding documents, must reach at Store Branch, FIA Islamabad Zone on or before **29.08.2024 at 11:00 AM**. Bids will be opened the same day at **02.00 PM**. This advertisement is also available on FIA website [www.fia.gov.pk](http://www.fia.gov.pk).

**Director  
FIA Islamabad Zone  
Islamabad**

## GENERAL TERMS & CONDITIONS

1. Public Procurement Regulatory Authority Rules 2004 revised 2014 will be applicable.
2. The firm should be NTN/GST Registered. The Firm should also provide active taxpayer certificate.
3. All the Taxes i-e General Sales Tax, Income Tax etc will be deducted at the time of payment of bill as per existing rules.
4. An affidavit would also be provided that the firm is not black listed.
5. All the items/services will be delivered at FIA Islamabad Zone by the supplier at his own expenditure.
6. The Competent Authority can increase/decrease the quantity of items subject to the availability of budget and changes in staff strength and the authority has the right to extend the tender date or cancel the tender as per rules.
7. Incomplete and late submitted tenders will not be entertained.
8. Presence of the bidders at the time of opening of bid is mandatory.
9. In case of submission of fake/bogus documents of supply of defective items the firm will be black listed and token money will be confiscated.
10. The complete postal/present address/ vendor No. and Bank Account must be entered in the tender documents.
11. The quoted rates should be valid till 30<sup>th</sup> June 2025.
12. This office reserves the right to accept/reject any bid as per PPRA rules 2014.