



**OFFICE OF THE DIRECTOR
FIA ISLAMABAD ZONE
ISLAMABAD**

TENDER NOTICE.

Federal Investigation Agency (FIA) invites sealed bids from well reputed contractors/suppliers/ dealers/ firms/ companies **GST/NTN registered** which are on Active Taxpayers list of the Federal Board of Revenue on the basis of **single stage (one envelope) procedure** under the PPRA Rules 2014 for **supply of Office/Computer Stationary Items, Furniture & Fixture and Misc/general items** to FIA Islamabad Zone, Islamabad.

02. Bidding documents, containing detailed terms and conditions are available at Store Branch FIA Islamabad Zone, Islamabad, which can be obtained free of cost.

03. The bids, prepared in accordance with the instructions in the bidding documents, must reach at Store Branch, FIA Islamabad zone on or before **03.11.2021 at 12:30PM**. Bids will be opened the same day at **01.00 PM**. This advertisement is also available on FIA website www.fia.gov.pk.

**Director
FIA Islamabad Zone
Islamabad**

GENERAL TERMS & CONDITIONS

1. Public Procurement Regulatory Authority Rules 2004 will be applicable.
2. The firm should be NTN/GST Registered. The Firm should also provide active taxpayer certificate.
3. All the Taxes i.e General Sales Tax, Income Tax etc will be deducted at the time of payment of bill as per rules.
4. An affidavit would also be provided that the firm is not black listed.
5. All the items/services will be delivered at FIA Islamabad Zone by the supplier at his own expenditure.
6. The Competent Authority can increase/decrease the quantity of items subject to the availability of budget and changes in staff strength and the authority has the right to extend the tender date or cancel the tender as per rules.
7. Incomplete and late submitted tenders will not be entertained.
8. Presence of the bidders at the time of opening of bid is mandatory.
9. In case of submission of fake/bogus documents of supply of defective items the firm will be black listed and token money will be confiscated.
10. The complete postal/present address/ vendor No. and Bank Account must be entered in the tender documents.
11. The quoted rates should be valid till 30th June 2022.
12. This office reserves the right to accept/reject any bid as per PPRA rules.