

Request for Proposal

Purchase of SAN Storages

(Financial Year 2021-22)

Tender# FIA/CCW/2021-22/20220101–NR3CP-III



**CYBERCRIME WING
FEDERAL INVESTIGATION AGENCY
GOVERNMENT OF PAKISTAN**

**2nd Floor National Police Foundation Building,
Mauve Area, G-10/4, Islamabad**

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SECTION 1

INVITATION OF BIDS

The Director, Cybercrime Wing (CCW) of Federal Investigation Agency, hereinafter called the employer, invites tenders under sealed cover from the firms, vendors, manufacturers ordealers, directly or through their authorized agents / distributors in Pakistan, for the supply and delivery of the **SAN Storages**, for the "Cybercrime Wing (CCW) of Federal Investigation Agency (FIA)" at Islamabad.

SCHEDULE

The Schedule of subject tender documents and submission of tender are given below;

Description	Time Lines
Advertisement	30-01-2022
Pre-Bid Meeting	01-02-2022 @ 10:00 AM
Last date to submit Tender Documents	15-02-2022 @ 12:00PM
Opening of Technical Bid	15-02-2022@ 01:00 PM
Bid/ Tender Security	All Financial Bids must be accompanied by a Bid Security (@2% of the total bidding amount or 2 Million whichever is lower) in the form of Pay Order / Bank Draft/Bank Guarantee in favour of Director CCW-FIA Islamabad.

NOTE:

Cyber Crime Wing (CCW)-FIA reserves the right, at its sole discretion, to adjust this schedule as it deems necessary. CCW-FIA will communicate any adjustment to the Schedule of Events to the potential bidders from whom CCW-FIA has received an offer/proposal.

SECTION 2

REQUIRED BIDDING DOCUMENTS

1. Duly filled bid form **(B-01)**
2. Name of the Bidder
3. Complete Company Profile
4. Number of Business years in Pakistan
5. Complete addresses of offices in Pakistan
6. Financial Position (Annual Turnover) of Bidder
7. List of successfully completed projects
8. NTN Registration
9. Sales Tax Registration
10. Active Tax Payer List Certificate
11. Income/Sales Tax returns for last two years
12. Letter of authorized partner/dealership or supplier from Manufacturer (OEM) (as mentioned in Specification of applied products)



SECTION 3
BIDDING EVALUATION

During the bidding process, Single Stage, Two Envelopes procedure, as mentioned in PPRA rules 2004, 36 (b), will be adopted.

Cybercrime Wing of Federal Investigation Agency will follow 3-steps bidding process for selection of the bidder:

- Step 1:** Initial Screening
- Step 2:** Technical Bid Evaluation criteria
- Step 3:** Financial Bid Evaluation criteria.

Initial Screening

Initial screening of bidder(s) will be evaluated based on the criteria given in the RFP. The bidder's eligibility / qualification criteria referred as under in this RFP are in line with Clause 17 of PPRA Rules, 2004:

1. Company must have valid National Tax Number (NTN) and General Sales Tax Number (GST), and are in active tax payer list (ATL (ST)).
2. Proof of financial soundness of the firm and bank statement for the last two years.
3. In case of Joint Venture (JV)/ Consortium, evidence of relationship between the partners must be provided;
4. An Affidavit duly attested by the Oath Commissioner/Notary Public showing that the firm is not Black listed from any Govt/Semi Govt. Department/PPRA or involved in any corrupt and fraudulent practices or any litigation in Pakistan.

Technical Evaluation

The Technical Bids of only those Bidders who qualify in Step 1 will be evaluated in the Technical evaluation. The technical evaluation will be based upon following parameters.

S.No	Criteria	Max Score
1	Technical specifications and features of the product given in the RFP	50
2	Product Quality and Standard	20
3	Relevant working experience with LEAs or other government organizations in Pakistan for the supply of Digital Forensic Tools, Investigation software and	5

S.No	Criteria	Max Score
	Network Equipment.	
4	Financial position (Annual Turnover) of the bidder	5
5	Office located in Pakistan	Mandatory
6	Authorized Partner/Distributor/Dealer or manufacturer for the Digital Forensic Tools, Software, Network Equipment, Computer, Laptop, Printer, Photocopier in Pakistan	Mandatory
Total Score		80

*** Minimum Responsive Score is 65**

*** For S# 5 and 6, Non-compliance will be marked as Non-Responsive Bid.**

Financial Bid Evaluation Criteria

Financial proposals of only technically qualified bidders shall be opened and the successful bidder shall be selected. The quoted bid price shall be final and valid until completion of all obligations under the contract i.e. not subject to variation/escalation, in Pak rupees, inclusive of all taxes, duties, levies, labour, transportation, installation and complementary costs associated with the provision of goods, etc. (whichever is applicable).



S.No	Criteria	Max Score
1	Financial Bid Score	20
2	Out of Budget more than 10%	Non-Responsive

Most advantageous bid

Technical Weight: 80

Financial Weight: 20

***Where financial Weight will be calculated as**

Financial weight = (Lowest Quote/Quote of the Firm whose points are being calculated) * 20

Most Advantageous Bid: Technical Weight + Financial Weight

SECTION 4

PREPARATION OF BIDS

DOCUMENT COMPRISING THE BIDS

i) Technical Bid

The Technical Bid prepared by the bidder shall comprise of the following documents:

1. Covering Letter;
2. Technical Proposal;
3. Qualification / Bid Evaluation criteria along with supporting documents; and
4. All required documents with proof mentioned in Section 2.

ii) Financial Bid

The Financial Bid prepared by the bidder shall comprise of the following documents:

1. Covering Letter;
2. Bid security; and
3. Financial Proposals per the following format:



Sr. No.	Item No. of RFP	Product Description	Qty	Unit Price Without sales tax	Sales Tax @ Unit Price (if Applicable Under Sales Tax Act 1990)	Total Unit Price with tax	Total Quoted Price
			A	B	$C = B \times ST \%age$	$D = B + C$	$E = A \times D$
1							
2							
....							
Total							*

* Bid security is to be calculated using this total value (inclusive of all taxes).

Note:

- All prices should be quoted in PKR only, financial quotations in any other currency will be rejected; and
- Financial committee may decrease items quantity keeping in view the budget constraint.

iii) Bid Security/Bond

Earnest money (Bid Bond) in shape of a Bank Draft / Pay Order / Bank Guarantee from any scheduled bank of Pakistan, equivalent to that of 2% of the total bidding amount or PKR 2 Million whichever is lower in favour of Director, CCW-FIA, Islamabad on prescribed Performa (B-02), must be attached with the Tender Documents.

Note: Bidder must not indicate directly or indirectly their financial proposal anywhere in the technical document. Any such disclosure shall result in summary rejection of whole of the proposal of the concerned bidder. From the time of bid opening to the time of contract award, if any bidder wishes to contact CCW on any matter related to the bid, it should do so in writing.



SUBMISSION OF PROPOSAL

Two (02) sets of the technical and financial proposals (original and Copy) with bid bond should be submitted at CCW-FIA address mentioned on title page. The bid shall comprise of a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal, technical proposal.

The envelopes shall be marked as **“FINANCIAL PROPOSAL”** and **“TECHNICAL PROPOSAL”** in bold and legible letters to avoid confusion.

MODE OF DELIVERY

Proposals must be delivered by hand or by courier so as to reach the address given at CCW-FIA HQs by the last date and time indicated for submission.

PERFORMANCE GUARANTEE

The successful bidder shall be required to deposit performance bond in the form of a Bank Guarantee (on prescribed Performa, B – 03) or demand draft, equivalent to five percent (5%) of the contract value. This Performance Guarantee shall be issued by a scheduled bank operating in Pakistan

AWARD OF ORDER/ SERVICES

The Successful bidder shall be issued a Letter of Intent (LoI) by CCW-FIA for award of contract. This letter along with written acknowledgement of the successful bidder shall constitute a contract between the bidder(s) and CCW-FIA.

WITHHOLDING TAX, SALES TAX AND OTHER TAXES

It is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by the successful bidder who signs the contract with the Government. The successful bidder will be responsible for all taxes on transactions and/or income, which as levied by government.

Note: A bidder can bid for one or multiple products mentioned in this Tender Document.

DELIVERY OF ITEMS

- All the items must be delivered within 90 days after the issuance of Purchase Order.
- All the items will be delivered at CCW FIA HQ, within the stipulated time, by the supplier at his own expenditure, and the procuring agency doesn't bear any transportation cost.
- All the items must be new, genuine and imported through proper channel, any refurbished /used or broken/damaged goods will not be accepted.
- Payment will be made 100 % after supply of items / equipments.
- Release of performance guarantee after completion of relevant warranty period.
- The successful bidder will ensure the timely warranty claims if/when required by Procuring Agency.

SECTION 05

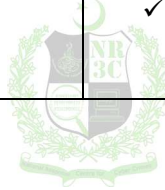
GUIDELINES FOR SUBMISSION OF BIDS, MODIFICATION & WITHDRAWAL OF BIDS

- Bids must be received at the address provided in the Invitation to Bid not later than the time and date stipulated therein;
- Any bid received after the deadline will not be accepted;
- Technical specification should be clearly mentioned against each item;
- Conditional offers shall not be entertained;
- The quotation received with over-writing, cutting and doubtful figure may be rejected;
- Shortest Delivery Period of the items should be stated clearly;
- The Competent Authority can increase/decrease the quantity of items and the authority has the rights to extend that tender date or cancel the tender;
- All bids should be submitted in tape or ring binding. Bids with loose papers shall be rejected. All documents should contain an index and proper page numbers attached in sequence as indicated for evaluation in the bidding documents; and
- The bidder/authorized person shall sign each document and company seal stamp be affixed.



SECTION 06
Technical Specifications of SAN Storage

Sr. No	Name of Item	Quantity	Specification
1	SAN Storage	6	<ul style="list-style-type: none"> ✓ Block Level Storage ✓ Disk Type: Native All Flash Enterprise Level SSD ✓ (Non SATA Ports) ✓ Capacity: 6 x 3.84 = ~23.04 TB or Higher ✓ Raid: 6 ✓ Controller: Single/Dual Controller ✓ Read Write Ratio: 70:30 ✓ Disk IOPS: 60K or Higher ✓ Ethernet: 4 X 1Gps ✓ FC Ports: 4 X 16Gps ✓ FC HBA Card: 16 Gps for Four Computer ✓ SAN Switch: None ✓ Storage Solution must include all required Hardware/Accessories and perpetual software licensing. ✓ OEM Authorization Letter Required. ✓ Rack 42 U with good quality gauge, gauge specification must include in technical proposal ✓ Power Cable / Fiber Cable: Variable distance upto 50 Meter Maximum. ✓ OEM Warranty: 01 Year Parts or higher ✓ Installation Destination & Delivery: Rawalpindi, Faisalabad, Multan, Hyderabad, Sukkar, Abbottabad



(Form B-01)
BID Form for Tender
Reference No: FIA/CCW/2021-22/202220101 – NR3CP-III

To,

**The Director,
Cyber Crimes Wing (CCW),
Federal Investigation Agency (FIA), Islamabad.**

Dear Sir,

1. Having examined the bidding document, the receipt of which is hereby duly acknowledged, for the abovementioned Tender Reference **No. FIA/CCW/2021-22/20220101 – NR3CP-III**, we, the undersigned, offer to supply, deliver and test in conformity with the said bidding document are submitted herewith separately as per your requirement. (Technical and Financial Proposal are attached as annexure-A and annexure-B respectively)
2. We, the undersigned, being a company doing business under the name with the registered _____ office _____ at _____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such contract.
3. As security for due performance of the undertakings and obligations of this tender, we have attached Bid security as per limits defines in section 04 of RFP.
4. We undertake, if our tender is accepted, to complete the whole of the work comprised against above mentioned tender reference within the time stated in the tender terms & conditions.
5. We agree to abide by this tender for the period of 180 days beyond the date of closing of the tender, and it shall remain binding upon us and may be accepted at any time before the expiration of this period, furthermore, we agree that this period can be extended with mutual consent, without changing of quoted prices.
6. Unless and until a formal Contract Agreement is signed, this tender, together with your acceptance thereof, shall constitute a binding contract between us.
7. If our bid is accepted, we will provide the performance security in the sum equivalent to equal to 5 % of Contract price for the due performance of the contract in accordance with the section 4 of RFP
8. We Confirm, if our Tender is accepted, that all partners of the joint venture shall be liable jointly and severally for the execution of the Contract and the composition or the constitution of the joint venture shall not be altered without the prior consent of the Director, CCW-FIA.

(This clause does not apply with Tender by a single firm)

**Director Admin
Chairman**

**Mr. M. Raza ul Haq
Member**

**Mr. Masood Ali
Member**

**Mr. Usman Tahir
Member**

**AD Logistics CCW
Member**

Dated this _____ of _____ 20_____

Signature _____

Name of Bidder _____

Name of Company & Seal _____

(Name of Bidder in Block Capitals)

Address of the Company

Witness

Signature: _____
Name: _____
Title: _____
Address: _____ _____ _____
CNIC # _____



Signature: _____
Name: _____
Title: _____
Address: _____ _____ _____
CNIC # _____

BID Security Form for Tender
Reference No: FIA/CCW/2021-22/20220101 – NR3CP-III

WHEREAS _____ (hereinafter called "**the Bidder**") has submitted its bid dated _____ for the sale of " _____", (hereinafter called "**the Bid**").

KNOW ALL MEN by these presents that We _____ (Name of Bank) of _____ (Name of Country) having our registered office at _____ (address of Bank) hereinafter called "the Bank" are bound into the Director, CCW FIA, Islamabad, Pakistan (hereinafter called "the Purchaser") in the sum of _____, for which payment well and truly to be made to the said purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with Common Seal of the Bank this _____ day of _____, 20__.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on Bid Form: or
2. If the Bidder does not accept the corrections of his Total Bid Price: or
3. If the Bidder having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders: or
 - b) Fails or refuses to execute the Contract Form, when requested.

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to 28 days beyond the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

(NAME OF BANK)

By _____
(Title)

Authorized Representative

Performance Security Form for Tender
Reference No: FIA/CCW/2021-22/20220101 – NR3CP-III

To:

The Director
 Cyber Crime Wing
 Federal Investigation Agency (FIA)
 Islamabad

Subject: BANK GUARANTEE ON BEHALF OF M/S
FOR DUE AND FAITHFUL PERFORMANCE OF CONTRACTS LISTED
BELOW.

List of Contracts

Sr. No	Contract (s) / Purchase Order (s) No.	Amount	Dated

WHEREAS M/s [Name of Contractor] Hereinafter called "the Contractor" have requested [Bank Name] to furnish an unconditional, irrevocable bank guarantee in your favour of the sum of PKR _____ (in Words) _____ (5% of the contract(s) / Purchase Order(s) Value) against contract(s) / purchase order(s) listed above to be concluded between the Contractor and Cyber Crime Wing FIA, Islamabad.

WE HEREBY IRREVOCABLY AND UNCONDITIONALLY AGREE AND UNDERTAKE:

1. To make an un-conditional payment of PKR _____ to you on demand without any further question or reference to the contractor upon failure of the contractor to perform the Contract on which you will be the sole judge;
2. To keep this guarantee valid in full force from this date up to the date of release / completion of all contractual obligations by the Contractor under the Contract. The faithful completion of the contract by the contractor will be intimated by the Cyber Crime Wing, FIA, Islamabad;
3. To extend the period of the enforceability of this guarantee if such extension is necessary or desired by you of us;
4. The Performance Guarantee being unconditional and irrevocable undertaking to CCW, FIA Islamabad shall be independently confirmed by the bank before its discharge / encashment.

Dated This [] Day of [], 2021

[NAME OF GUARANTOR]

Signature _____

Name _____

Title _____

Address _____

Seal _____

Witness

Signature _____

Name _____

CNIC _____



Sworn & Signed before me on this [] day of [], 2021 by, _____