



**OFFICE OF THE DIRECTOR
FIA ISLAMABAD ZONE
ISLAMABAD**



TENDER NOTICE FOR FINANCIAL YEAR 2025-26

(Single Stage One Envelop Procedure)

Federal Investigation Agency (FIA) invites bids through PPRA's e-Pak Acquisition & Disposal System (EPADS) from well reputed contractors/suppliers/dealers/firms/companies based in Pakistan and registered with Federal Board of Revenue/Respective Revenue Boards for Income Tax and Sales Tax and who are on Active Taxpayers List (Income and Sales Tax) of the Federal Board of Revenue/Relevant Tax Authority for procurement of following items:

S.N	Category Name	Major Items/Services
1.	Office Stationery Items	Papers, Ball points, Uniball, File Covers, File Boards etc
2.	Computer Stationery	Cartridges
3.	Miscellaneous Items	Tissue Paper, Air Fresheners, Crockery Items, Electrical Items etc

02. Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid and evaluation criteria against above requirements are available for the interested bidders free of cost at <https://eprocure.gov.pk>.

03. The bids, prepared in accordance with the instructions in the bidding documents, should be submitted only through EPADS on or before 28.10.2025 till 01:00 pm. The bids will be opened on the same day at 14:00 hours.

**Director
FIA Islamabad Zone
Islamabad**

GENERAL TERMS & CONDITIONS

1. Public Procurement Regulatory Authority Rules 2004 revised 2014 will be applicable.
2. The firm should be NTN/GST Registered. The Firm should also provide active taxpayer certificate.
3. All the Taxes i-e General Sales Tax, Income Tax etc will be deducted at the time of payment of bill as per existing rules.
4. An affidavit would also be provided that the firm is not black listed.
5. All the items/services will be delivered at FIA Islamabad Zone by the supplier at his own expenditure.
6. The Competent Authority can increase/decrease the quantity of items subject to the availability of budget and changes in staff strength and the authority has the right to extend the tender date or cancel the tender as per rules.
7. Bid should be submitted electronically through EPADs. Manual submission of bid without EPADs electronic bid is not acceptable/entertained.
8. Incomplete and late submitted tenders will not be entertained.
9. Presence of the bidders at the time of opening of bid is mandatory.
10. In case of submission of fake/bogus documents of supply of defective items the firm will be black listed and token money will be confiscated.
11. The complete postal/present address/ vendor No. and Bank Account must be entered in the tender documents.
12. The quoted rates should be valid till 30th June 2026.
13. This office reserves the right to accept/reject any bid as per PPRA rules 2014.